



المركز العالمي للتدريب والتطوير
International Centre For Training & Development



PMP067

Managing Projects in Organization



ACCREDITED
International Association
for Technical and Vocational
Education and Training

ACTVET
مركز أبوظبي للتعليم والتدريب التقني والمهني



INTERNATIONAL ASSOCIATION FOR
HEALTH AND OCCUPATIONAL
SAFETY AND THE ENVIRONMENT



Registered
Education
Provider

**Project
Management
Institute**

EFQM
Member



Course Introduction:

Nowadays, almost all kinds of organizations are required to undertake projects for various purposes. Due to constraints of resources, projects must be managed in a proper way to achieve expected outcomes. Without thoughtful planning, execution and monitoring of efforts, organizations will lose business to those that effectively manage their projects. In this regard, project management emerges as one of the key determinants of the performance of organizations.

Organizations are turning to project management to help them plan and control their businesses. As a result, project management is recognized as one of the fastest growing professions today. This course provides you with a framework and tools & techniques needed to successfully deliver your projects on time, on budget meeting quality and needed requirements.

“Strategy provides a light at the end of the tunnel, operations keep the lights on, but project management is the train engine that moves the organization forward.”

Course Objectives:

Upon successful completion of this course, the delegates will be able to:

- Gain an understanding of the role and importance of project management in an organization.
- Identify projects that support organizational goals and strategy.
- Apply project management methods in the work place.
- Understand the dynamics of the project environment, including life cycles, stakeholders, cultural and organizational influences.
- Get familiar with the different tools and techniques that can be used to deliver projects successfully.
- Get familiar with the common language and terminology used in project management worldwide.

Who Should Attend?

This course is intended for organization leadership, functional managers with employees assigned to a project team, team leaders and team members, project managers and all professionals seeking to improve their project management skills and knowledge.

Course Outline:

Day 1:

Project Management Framework & Introduction

- Introduction to **Project Management Institute (PMI)**
- Introduction to the **PMBOK® Guide 5th Edition**
- Project Management Context
- Areas of Expertise needed by the Project Team
- Role of the Project Manager
- Project Life Cycle
- Organizational Cultures and Structures
- Organizational Project Management
- Project Management Process Groups and Knowledge Areas

Day 2:

- Project Integration Management
 - Project Initiation
 - Business Case
- Project Scope Management
- Project Time Management

Day 3:

- Project Cost Management
- Project Quality Management
- Project Human Resources Management

Day 4:

- Project Communications Management
- Project Risk Management

Day 5:

- Project Procurement Management
- Project Stakeholder Management

Course Certificate:

International Center for Training & Development (ICTD) will award an internationally recognized certificate(s) for each delegate on completion of training.

Course Methodology:

A variety of methodologies will be used during the course that includes:

- (30%) Based on Case Studies
- (30%) Techniques
- (30%) Role Play
- (10%) Concepts
- Pre-test and Post-test
- Variety of Learning Methods
- Lectures
- Case Studies and Self Questionnaires
- Group Work
- Discussion
- Presentation

Course Fees:

To be advised as per course location. This rate includes participant's manual, and-Outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Timings:

Daily Course Timings:

08:00 - 08:20	Morning Coffee / Tea
08:20 - 10:00	First Session
10:00 - 10:20	Coffee / Tea / Snacks
10:20 - 12:20	Second Session
12:20 - 13:30	Lunch Break & Prayer Break
13:30 - 15:00	Last Session