



International Compliance Officer Certification



INTERNATIONAL ASSOCIATION FOR
HEALTH AND OCCUPATIONAL
SAFETY AND THE ENVIRONMENT



Project
Management
Institute

EFQM
Member



Course Introduction:

This International Compliance Officer Certification training course is designed to provide participants with a comprehensive understanding of the regulatory landscape and best practices for compliance management in a global context. As organizations expand their operations across borders, the need for effective compliance strategies becomes increasingly critical to mitigate risks and ensure adherence to local and international laws. This five-day course will cover essential topics, including compliance frameworks, risk assessment, regulatory requirements, and the role of compliance officers in promoting ethical practices within organizations.

Participants will engage in interactive discussions, case studies, and practical exercises to develop the skills necessary to navigate complex compliance challenges. By the end of the course, attendees will be equipped with the knowledge and tools to implement effective compliance programs, conduct audits, and foster a culture of integrity within their organizations, ultimately enhancing their effectiveness as compliance professionals.

Course Objectives:

By the end of the program, participants will be able to:

- Understand the principles and importance of compliance in international operations.
- Conduct thorough risk assessments to identify compliance challenges.
- Design and implement effective compliance programs and policies.
- Monitor compliance, conduct audits, and report findings effectively.
- Discuss emerging trends and challenges in the field of compliance.

Who Should Attend?

This course is intended for:

- Compliance officers and managers responsible for regulatory adherence.
- Risk management professionals focused on compliance-related risks.
- Legal advisors and consultants specializing in international regulations.
- Human resources personnel involved in compliance training and culture.
- Organizational leaders seeking to enhance compliance and ethical practices

Course Outline:

Day 1: Introduction to Compliance and Regulatory Frameworks

- Overview of compliance and its importance in global operations
- Understanding regulatory frameworks: local, national, and international laws
- Key compliance standards and guidelines (e.g., ISO, GRC)
- Roles and responsibilities of compliance officers in organizations

Day 2: Risk Assessment and Management

- Fundamentals of risk assessment in compliance
- Identifying and evaluating compliance risks across jurisdictions
- Developing risk management strategies and action plans

Day 3: Compliance Programs and Policies

- Designing effective compliance programs: components and best practices
- Creating and implementing compliance policies and procedures
- Importance of training and communication in compliance culture

Day 4: Monitoring, Auditing, and Reporting

- Techniques for monitoring compliance and detecting violations
- Conducting compliance audits: processes and methodologies
- Reporting compliance findings and recommendations to stakeholders
- Tools and technologies for effective compliance monitoring

Day 5: Future Trends and Challenges in Compliance

- Emerging trends in international compliance and regulatory changes
- Challenges in maintaining compliance in a global environment
- Strategies for fostering a culture of compliance and ethical behavior
- Final assessment and discussions on course concepts and applications

Course Methodology:

A variety of methodologies will be used during the course that includes:

- (30%) Based on Case Studies
- (30%) Techniques
- (30%) Role Play
- (10%) Concepts
- Pre-test and Post-test
- Variety of Learning Methods
- Lectures
- Case Studies and Self Questionnaires
- Group Work

Course Fees:

To be advice as per course location. This rate includes participant's manual, Hands-Outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Certificate:

International Center for Training & Development (ICTD) will award an internationally recognized certificate(s) for each delegate on completion of training.

Course Timings:

Daily Course Timings:

08:00 - 08:20	Morning Coffee / Tea
08:20 - 10:00	First Session
10:00 - 10:20	Coffee / Tea / Snacks
10:20 - 12:20	Second Session
12:20 - 13:30	Lunch Break & Prayer Break
13:30 - 15:00	Last Session