



IPA Gatekeeping for Capital Project Governance

Course Introduction:

Effective capital project governance is essential for organizations seeking to optimize investments, mitigate risks, and ensure the successful delivery of complex projects. The IPA (Independent Project Analysis) gatekeeping framework plays a pivotal role in facilitating structured decision-making, fostering accountability, and maintaining alignment with strategic objectives throughout the project lifecycle. Gatekeeping involves reviewing, approving, or rejecting project stages based on critical assessment criteria, thereby ensuring adherence to best practices.

Course Objectives:

By the end of the training, participants will be able to:

- Understand the fundamentals and importance of IPA gatekeeping for capital project governance
 - Learn the key stages of gatekeeping and their role in project decision-making
 - Develop skills to conduct gate reviews and assess project readiness
 - Gain insights into risk assessment and mitigation strategies
 - Explore best practices for stakeholder management and communication
 - Understand how to align gatekeeping processes with organizational goals and governance frameworks
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Who Should Attend?

This course is designed for all:

- Capital project managers and directors
- Project governance and steering committee members
- Investment and portfolio managers
- Risk management professionals
- Engineering and construction professionals involved in capital projects
- Project analysts and decision-support teams

Course Outline:

Introduction to Capital Project Governance and IPA Gatekeeping

- Fundamentals of Capital Project Governance

- Importance of governance in large-scale projects
- Common challenges and governance failures
- Overview of IPA Gatekeeping Framework
 - Gatekeeping principles and lifecycle stages
 - Role of gate reviews in project decision-making

Day 2: Gatekeeping Stages and Criteria for Assessment

- Key Gate Stages in Capital Projects
 - Concept, feasibility, design, execution, and closeout gates
 - Decision points and documentation requirements
- Criteria for Gate Assessments
 - Readiness, risk, value, and compliance criteria
 - Tools and techniques for effective assessments

Risk Management and Decision-Making

- Identifying and Assessing Risks at Gate Reviews
 - Common risks in capital projects
 - Mitigation strategies and contingency planning
- Structured Decision-Making Processes
 - Balancing risk, value, and strategic alignment
 - Escalation procedures for complex decisions

Stakeholder Engagement and Communication

- Managing Stakeholders in Gatekeeping Processes
 - Roles and responsibilities of key stakeholders
 - Ensuring stakeholder alignment and buy-in
- Effective Communication Strategies
 - Reporting and documentation for gate reviews
 - Handling disagreements and conflict resolution

Best Practices, Continuous Improvement, and Workshop

- Best Practices for Effective Gatekeeping
 - Lessons learned from successful organizations
 - Common pitfalls and how to avoid them
- Continuous Improvement Strategies
 - Monitoring and optimizing gatekeeping processes
 - Adapting to organizational changes and evolving project needs

Course Methodology:

A variety of methodologies will be used during the course that including:

- (30%) Based on Case Studies
- (30%) Techniques
- (30%) Role Play
- (10%) Concepts
- Pre-test and Post-test
- Variety of Learning Methods
- Lectures
- Case Studies and Self Questionnaires
- Group Work
- Discussion
- Presentation

Course Certificate:

International Center for Training & Development (ICTD) will award an internationally recognized certificate(s) for each delegate on completion of training.

Course Fees:

To be advised as per course location. This rate includes participant's manual, Hand-Outs, buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Timings:

Daily Course Timings:

08:00 - 08:20	Morning Coffee / Tea
08:20 - 10:00	First Session
10:00 - 10:20	Coffee / Tea / Snacks
10:20 - 12:20	Second Session
12:20 - 13:30	Lunch Break & Prayer Break
13:30 - 15:00	Last Session

